

## Compliance



### THIS CHECKLIST

This is a minimum list of checks to ensure compliance requirements can be met. They should be made before the irrigation season starts.

#### **MAKE SURE YOU KNOW ALL LEGAL REQUIREMENTS BEFORE OPERATING THE SYSTEM.**

Checks include physical checks of the system, and performance checks of water flow, emitter delivery and pressure. It can be helpful if two people work together to perform checks.

- **Regional Plan Rules**
  - Ensure all rules governing water takes, irrigation and other relevant activities are documented.
  - Read and understand all rules and their implications.
  - Ensure processes in place to inform all staff of requirements.
  - Put critical dates in diary.
- **Resource Consent Conditions**
  - Collate copies of all Resource Consents
  - Read them and understand all Conditions
  - Ensure processes in place to inform all staff of requirements
  - Put critical dates in diary.
- **Irrigation Scheme and Market/Supply Contract Conditions**
  - Ensure a current copy of scheme rules/supply requirements and contracts are available.
  - Read them and understand all conditions.
  - Ensure processes in place to inform all staff of requirements.
  - Put critical dates in diary.

### OTHER RESOURCES

#### **Original Documentation**

Every system is governed by regulations and requirements. Original documentation will give more detail than this checklist including information specific to your system.

#### **Other Guidelines**

A number of industry practice documents give standards and advice relevant to compliance issues. Examples include:

- Irrigation New Zealand Water Meter Installation guidelines.
- Industry Environmental Assurance Systems such as Sustainable Winegrowing New Zealand and New Zealand GAP.

# PRE-SEASON CHECKLIST

Checks completed by: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## MANAGEMENT SYSTEM CHECKS

Component	Check
Safety	<input type="checkbox"/> Health and Safety protocols in place
Regional & Catchment Plan Rules	<input type="checkbox"/> Relevant rules documented and accessible
	<input type="checkbox"/> Compliance processes defined and accessible
	<input type="checkbox"/> Responsibilities allocated, staff informed
	<input type="checkbox"/> Critical dates diaried
Resource Consent Conditions	<input type="checkbox"/> Site specific conditions documented and accessible
	<input type="checkbox"/> Flow and volume restrictions documented and accessible
	<input type="checkbox"/> Compliance processes defined and accessible
	<input type="checkbox"/> Responsibilities allocated, staff informed
	<input type="checkbox"/> Critical dates diaried
Consent Reporting Requirements	<input type="checkbox"/> Reporting requirements documented and accessible
	<input type="checkbox"/> Compliance processes defined and accessible
	<input type="checkbox"/> Responsibilities allocated, staff informed
	<input type="checkbox"/> Critical dates diaried
Other	<input type="checkbox"/>
	<input type="checkbox"/>

## IRRIGATION SYSTEM CHECKS

Component	Check
Safety	<input type="checkbox"/> System checks completed
Water supply	<input type="checkbox"/> Intake meets conditions
Water measurement	<input type="checkbox"/> Water meter installed to standards
	<input type="checkbox"/> Water meter verified
	<input type="checkbox"/> Data logging tested
	<input type="checkbox"/> Maximum take rate checked
Telemetry	<input type="checkbox"/> Wiring secure and batteries tested
	<input type="checkbox"/> Data transfer tested
Fertigation/Chemigation	<input type="checkbox"/> Non-return valves fitted and operational
Other	<input type="checkbox"/>
	<input type="checkbox"/>